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**HERE COMES A LETTER**

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**TEXT BASED QUESTIONS****Objective Answer Type Questions**

1- Select the best option.

(i) A letter is written with

(a) pen  (b) paper

(c) Both 'a' and 'b'  (d) None of these

(ii) A letter bears the stamp of the place

(a) from where it starts

(b) where it is delivered

(c) Both 'a' and 'b'

(d) None of these

(iii) The colour of the postal van carrying letters is

(a) red  (b) white

(c) black  (d) any colour

(iv) Letters are delivered to our homes by a

(a) messenger  (b) helper

(c) postman  (d) Any of these

(v) Instead of writing a letter, we can also use a ..... to talk to the person whom we want to tell something.

(a) TV  (b) telephone

(c) motorcycle  (d) None of these

- (vi) Which is the cheapest means of communication?
- (a) Aerogram  (b) Postcard
- (c) Envelope  (d) Inland Letter
- (vii) PIN stands for
- (a) Postal Information Number
- (b) Personal information Number
- (c) Post Index Number
- (d) Postal Index Number
- (viii) Which of these enables us to send a written message instantly?
- (a) Letter  (b) Fax machine
- (c) Telephone  (d) Television
- (ix) Which is the fastest means of communication?
- (a) Postcard  (b) Telephone
- (c) E-mail  (d) Inland Letter
- (x) Which of these is used as a mass media?
- (a) Phone  (b) Newspaper
- (c) Fax machine  (d) Postcard

2- Write 'T' for True and 'F' for False statements.

- (i) Ahmed lives in Agartala.
- (ii) Reena's letter started in Agartala.
- (iii) Reena's letter travelled by postal van and train.
- (iv) Reena's letter reached Ahmed because she had written Ahmed's correct address on it.
- (v) Razia wrote a letter to her nani.
- (vi) In earlier days, the messages were delivered by pigeons.
- (vii) E-mails are now replacing letters, as they are a fast means of communication

- (viii) Letters are sorted out in the Police Station.
- (ix) We can write a message only on a postcard or inland letter to send it within the country.
- (x) PIN is a eight digit number code.
- (xi) The postman delivers letters.
- (xii) A letter box is red in colour with black top.
- (xiii) A letter does not require an address for posting.
- (xiv) Letters are sorted at railway station.
- (xv) Letters cannot be delivered in desert and hilly areas.

## LANGUAGE BASED QUESTIONS

3- Fill in the blanks.

- (i) Letters are put in a ..... for being sent.
- (ii) All letters have ..... on them to indicate how much they cost to send.
- (iii) Letters are taken by ..... over long distances.
- (iv) Letters are taken by ..... over short distances.
- (v) We can make our own telephone using thread and ..... or .....

4- Answer in one word or one sentence.

- (i) Who wrote the letter to whom?

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- (ii) Why did Razia's Aapaa give money to the shopkeeper after calling her nani?

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- (iii) Why did Razia want to write a letter to her nani?

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- (iv) Why does a postal employee stamp a letter?

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- (v) How many days did Reena's letter take to reach Ahmed?
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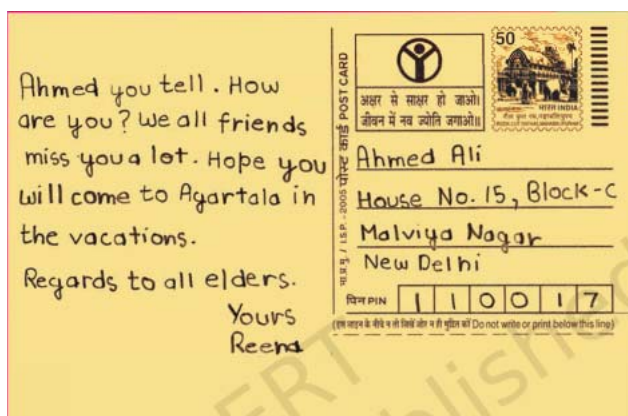
- 5- Match the names in Column I with something about them in Column II by drawing arrows.

Column I	Column II
(i) Reena	(a) used for talking over long distances
(ii) Ahmed	(b) delivers letters to homes
(iii) Telephone	(c) lives in Agartala
(iv) Postman	(d) sorts letters for distribution by postman
(v) Postal employee	(e) lives in New Delhi

- 6- Razia wanted to write a letter to her nani, but changed her mind after talking to her Aapaa. What made her change her mind?
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### Think, Find and Write

- 1- See Reena's letter to Ahmed shown here. Find out and write the answers to the questions given.



- (i) What is the picture in the top right with '50' written on it? What is its meaning?
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- (ii) At bottom right 'PIN' is shown as a six digit number written by Reena. What does 'PIN' mean? How does the number help in distribution of letters?
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- 2- Observe the picture of a telephone given below and answer the questions related to it.



- (i) Some numbers on the telephone are shown at bottom right. What is their use?
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- (ii) A screen is showing some information on the top right of the instrument. What is its use?
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- (iii) If you want to dial a number outside your state but within India, how many digits will you have to dial?
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- 3- Observe the picture given below. Why are the three letter boxes coloured differently (they are blue, green and red from left to right). What does each colour indicate?



4- Carefully observe the stamps shown below. Find out and write one line about each; like when they were printed, what are they showing or what day they are celebrating and so on.



5- Find out and write what the symbols given below mean.



6- Fill in the blanks with the help of given words.

Marconi, ISD (International Subscriber Dialing), Communication, Aerogram, Electronic

- (i) Sending and receiving messages is called .....
- (ii) The radio was invented by .....
- (iii) Letters can be sent to other countries through an .....
- (iv) E-mail means ..... mail.
- (v) I use ..... to make a call directly to my friend abroad.

7- Write the full forms of following:

PCO - .....

ISD - .....

STD - .....

8- Find some words mentioned in the chapter in this word puzzle by outlining them. These words are given in the box below.

Agartala, Matchboxes, Bag, Distribute, Ice-cream cups, Letter box, Ahmed, Station, Postman, Post office, Name, Sequence, Scissors, Stamps, Razia, Stretched, Postal van, Telephones, Letter, Reena

Z	M	P	O	S	T	O	F	F	I	C	E
N	A	M	E	S	E	Q	U	E	N	C	E
D	T	L	S	T	L	E	T	T	E	R	Y
I	C	E	C	R	E	A	M	C	U	P	S
S	H	T	I	E	P	G	R	R	A	O	T
T	B	T	S	T	H	A	E	A	H	S	A
R	O	E	S	C	O	R	E	Z	M	T	T
I	X	R	O	H	N	T	N	I	E	A	I
B	E	B	R	E	E	A	A	A	D	L	O
U	S	O	S	D	S	L	W	V	T	V	N
T	R	Q	P	S	T	A	M	P	S	A	N
E	B	A	G	P	O	S	T	M	A	N	M

9- Encircle the odd one out.

- (a) (i) IMO (ii) PCO (iii) STD (iv) ISD  
 (b) (i) Postcard (ii) e-mail (iii) Aerogram (iv) Inland Letter

10- Identify the following as (i) print media and (ii) electronic media.



\_\_\_\_\_

(d)



\_\_\_\_\_

(e)



\_\_\_\_\_

(f)



\_\_\_\_\_

(g)



\_\_\_\_\_

(h)



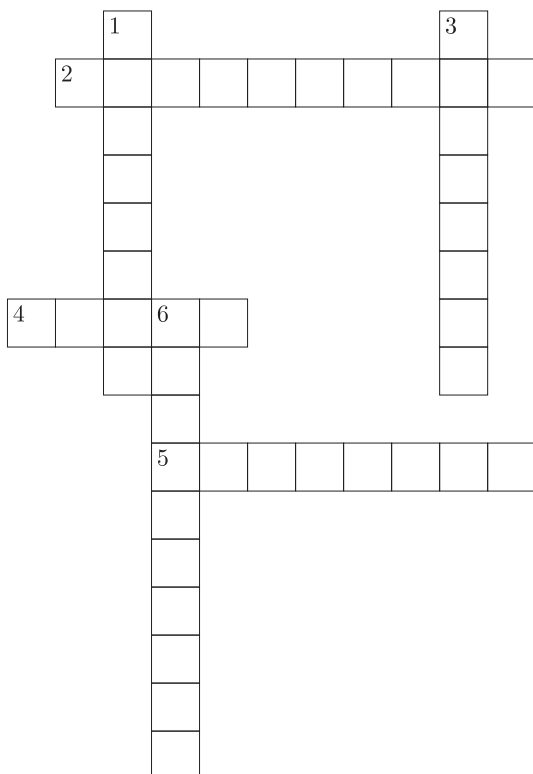
\_\_\_\_\_

(i)



\_\_\_\_\_

11- Fill the given crossword with the help of given clues.



**Across :**

- 2. It is invented by John Baird.
- 4. It is put on the right hand corner of an envelope before posting.
- 5. Message written on paper is put into it before posting.

**This worksheet can be uploaded on any school website.**



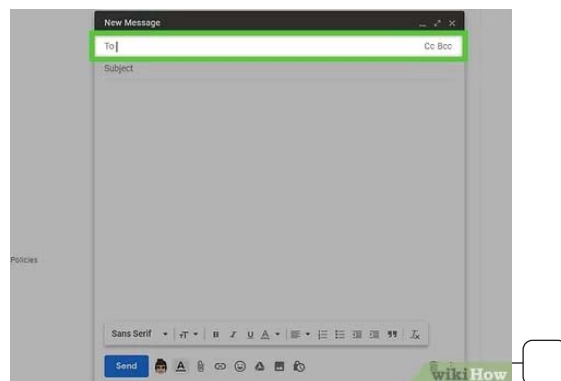
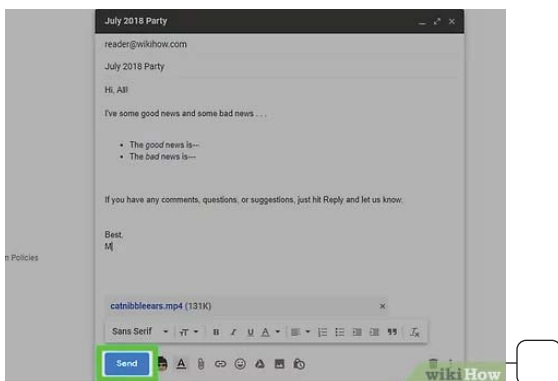
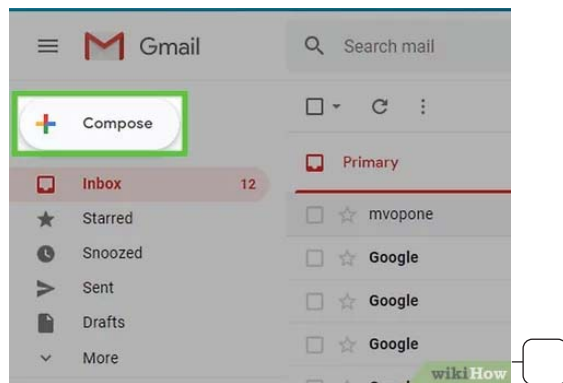
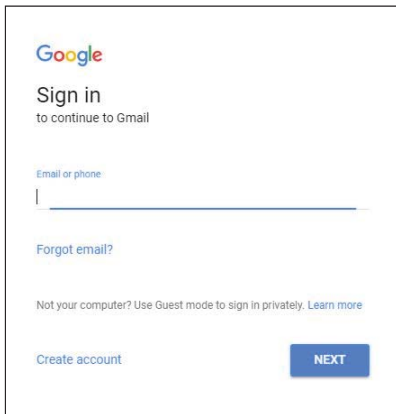
**Down :**

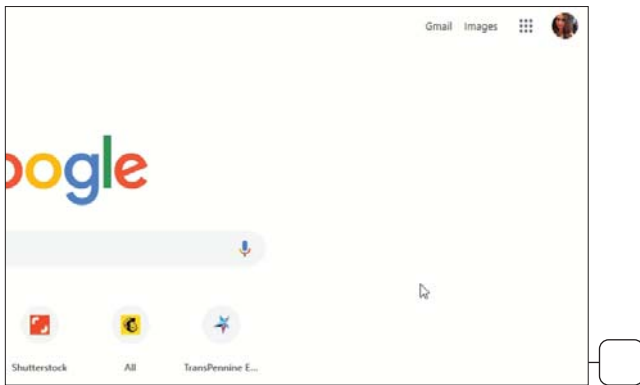
- 1. It is used to send a letter to another country.
- 3. It is used to send e-mail.
- 6. Money can be sent through this.

12- Choose the correct options to complete the statements.

- (i) In India speed post services were started in the year (1986/1990).
- (ii) The headquarters of India Post is situated in (Mumbai/Delhi).
- (iii) The first Indian personality to be depicted on a foreign stamp was (Mahatma Gandhi/C.V. Raman).
- (iv) The (Indian flag/National Emblem) was depicted on the first stamp of Independent India.
- (v) Indian Postal Day is observed on (10th October/6th February).

13- The following slides show the procedure of sending an E-mail. Arrange them in a proper order by writing steps from 1 to 6 in the given box.

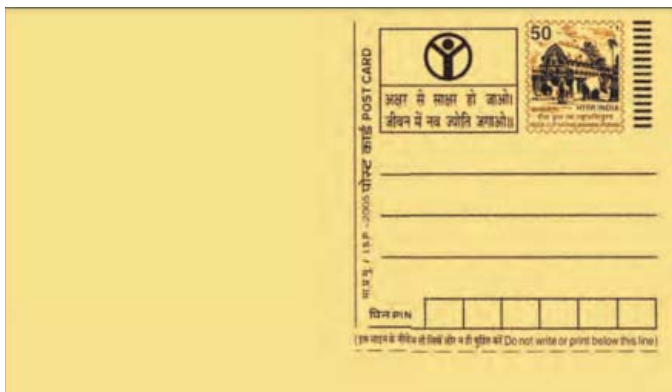




14- Collect different types of stamps and paste them.



15- Write your full address on the postcard given below.



16- Telephones are of different types. Draw pictures of telephones you have seen.



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